

NOVEMBER COURSE LIST



VAT & FINANCE

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| <u>The Essentials of UK VAT</u> 6-hour course €329 +VAT | London 01 November Birmingham 07 November |
| <u>UK VAT and International Trade</u> 6-hour course €329 +VAT | Live online 08 & 09 November PM |
| <u>The Essentials of Corporation Tax</u> 6-hour course €329 +VAT | London 15 November |
| <u>VAT for Charities</u> 6-hour course €329 +VAT | Live online 21 & 22 November AM |
| <u>VAT on Land, Property and Construction</u> 6-hour course €329 +VAT | Live online 29 & 30 November AM |

CUSTOMS & INTERNATIONAL TRADE

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| <u>Import & Export Customs Procedures</u> 6-hour course €329 +VAT | Live online 15 & 16 November AM |
| <u>Rules of Origin & the EU-UK Trade Deal</u> 3-hour course €269 +VAT | Live online 20 November PM |
| <u>Postponed VAT Accounting (PVA)</u> 2-hour course €229 +VAT | Live online 28 November AM |
| <u>The New Border Target Operating Model</u> 1.75-hour course €189 +VAT | Live online 30 November PM |

PAYROLL & HR

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| <u>Holiday Leave and Pay</u> 3-hour course €269 +VAT | Live online 02 November AM |
| <u>Mental Health in the Workplace</u> 6-hour course €329 +VAT | Live online 08 & 09 November AM |
| <u>The Essentials of Payroll Processing</u> 6-hour course €329 +VAT | London 09 November |
| <u>The Construction Industry Scheme (CIS)</u> 6-hour course €329 +VAT | London 16 November |
| <u>The Payroll Update</u> 3-hour course €269 +VAT | Live online 23 November AM |

See next page for more courses...

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MANAGEMENT & LEADERSHIP

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| <u>Preparing for the Companies House Reforms</u> 3.25-hour course £269 +VAT | Live online 02 November PM |
| <u>Finance for Non-Financial Managers</u> 6-hour course £329 +VAT | Live online 27 & 28 November PM |
| <u>Commercial Contracts – A Practical Guide</u> 6-hour course £329 +VAT | Live online 06 & 07 November PM |
| <u>The Role of a Company Secretary</u> 6-hour course £329 +VAT | London 07 November Birmingham 16 November |
| <u>The Role of a Company Director</u> 6-hour course £329 +VAT | London 08 November Manchester 30 November |
| <u>Evaluating & Improving Board Performance</u> 6-hour course £329 +VAT | Live online 15 & 16 November PM |
| <u>Minute Taking – Your Essential Guide</u> 6-hour course £329 +VAT | London 21 November |

FINANCIAL CRIME

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| <u>The Criminal Finances Act 2017</u> 3-hour course £269 +VAT | Live online 01 November AM |
| <u>AML: Anti-Money Laundering & Financial Crime</u> 6-hour course £329 +VAT | Live online 13 & 14 November PM |

EMPLOYMENT LAW

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| <u>Mental Health in the Workplace</u> 6-hour course £329 +VAT | Live online 08 & 09 November AM |
| <u>Employment Law & HR Update</u> 3-hour course £269 +VAT | Live online 21 November PM |

DATA PROTECTION

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| <u>Information Security Management</u> 3-hour course £269 +VAT | Live online 07 November AM |
| <u>GDPR – The Essential Guide</u> 6-hour course £329 +VAT | London 14 November |

Did you know all our courses can be presented in-house?

If there are a number of people within your organisation who require training, it could be more cost effective and convenient for our expert to come to you. Contact info@uktraining.com for more details.

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